

“NATION BUILDER AWARD”, 2018

One major component of the Teacher Support program of Rotary India Literacy Mission (RILM) is recognizing outstanding teachers through the “**Nation Builder Award**”. Over the last four years nearly 15,000 teachers were felicitated for their enormous contribution towards the enhancement of quality education. Each Award is to be given at the club level.

This year also, RILM plans to undertake this endeavor of acknowledging the efforts of the teachers in various government or government aided schools.

This awards aims to award an outstanding teacher after a detailed evaluation process.

➤ **CHIEF PURPOSE OF THIS AWARD**

- 1) Felicitate outstanding teachers
- 2) Have a data of the low performing teachers through the evaluation process and involve them in training to increase their capabilities.
- 3) Establish a liaison with the school and the teachers and later all or most of the teachers could also be involved in teacher training workshops.

This exercise of evaluation is vital and mandatory before giving the award to the outstanding teacher.

➤ **HOW TO DOWNLOAD THE EVALUATION SHEETS?**

1. Download, print and familiarize yourself with the Evaluation Sheets for the “Nation Builder Award”. The evaluation sheets are available in the “Resources Section” of the Member Zone of RILM website, www.rotaryteach.org. To download the Evaluation Sheets follow the steps mentioned below:
 - Visit the RILM website
 - Click on the Member Zone Tab
 - Then go to the Resources Tab and then click on Download Forms
 - Download and print NB 1.2 and NB 2.2
 - Fill the Compilation Sheet for "Nation Builder Award" directly online

➤ **HOW MANY EVALUATION SHEETS ARE THERE? AND WHAT ARE THEIR PURPOSES?**

The Evaluation Sheets consist of 3 forms: NB 1.2, NB 2.2 and NB 3.2.

- **FORM NO. NB 1.2 (STUDENT EVALUATION SHEET):** This sheet is to be filled out by the students in order to evaluate their teachers in terms of some key performance indicators. The form is in English and if the

student has difficulty with the language then the Club Member can help the student in filling up the form.

Please note that the process of evaluation should be anonymous. The teacher should not know which 10 students are participating in the evaluation.

- **FORM NO.NB 2.2 (PRINCIPAL/HEAD TEACHER EVALUATION SHEET):** This sheet is to be filled in by the Principal or the Head Teacher to evaluate the performance of the teachers.

Please note that in the previous version of this form (NB 2.1), there were 10 questions allotted to the Principal/Head Teacher. In the latest version, the number of questions has been reduced to 7. In the previous version, the principal/head teacher's marks had to be multiplied by 5 but to ensure parity in the opinion of both the students and the head teacher this has been removed. In the current form, the principal's mark is not to be multiplied by anything.

- **FORM NO. NB 3.2 (COMPILATION SHEET):** NB 3.2 format have to be filled up online, while uploading the project details on the website.

- **WHICH CATEGORY OF SCHOOLS SHOULD BE SELECTED?**

Having understood the basic logic of the forms, Clubs will have to identify schools for evaluation of the teachers. The scheme is for Teachers of **Government/ Government Aided/ Zilla Parishad/Municipal** or similar schools, teaching the **primary (I to V)** and/or **upper primary (VI to VII) classes. A school having "primary" and "upper primary" classes is called an "elementary" school.**

- **WHAT IS THE EVALUATION PROCESS?**

To undertake the evaluation process the following steps are necessary:

STEP 1: IDENTIFICATION AND SELECTION OF STUDENTS:

After the school has been identified and permission is taken from the requisite authorities, it becomes imperative to select the students who will participate in the evaluation. Through random selection a club will have to:

- Identify 10 participant students for the evaluation. However the selected students should have a good attendance record.
- Students of classes IV and V in case of primary schools to be considered for participation in the evaluation.
- One NB 1.2 Form should be for one student. The club will have to take a print out of 10 NB 1.2 forms for each school.
- Then interact with the selected students, ask them relevant questions and

- Note down the marks awarded by each student in the relevant boxes provided in the NB 1.2 form, if the student has difficulty in filling up the form.
- Sum up the marks given to each teacher against the various attributes and arrive at the TOTAL figure for each teacher.
- It is very important that the identity of the student remains anonymous. Hence interactions with the students should be on one to one basis. Group discussions are not encouraged.

STEP 2:

- The Principal/Head Teacher will fill up Form No. NB 2.2.
- Then the Rotary/Inner Wheel member will have to add up the marks given by the Principal/Head Teacher to each teacher in Form No. NB 2.2 and arrive at **TOTAL B**.
- **This TOTAL B will have to be carried forward to Form No. NB 3.2 which has to be filled online during project uploads.**

STEP 3:

A member of the participating club will now have to fill up Form No. NB 3.2 online.

- The total marks given by each student to all the 15 teachers (more or less) will have to be carried forward to the compilation sheet.
- All the figures for a given teacher will have to be summed up and arrive at **TOTAL A**.
- **AVERAGE A** will have to be calculated by dividing TOTAL A with the number of students for each teacher. This step is required because not all students will be taught by all teachers.
- **Average A and Total B** will have to be summed up to arrive at the **final marks of a Teacher**. The one with the maximum marks will be selected for the “Nation Builder Award”.
- The principal should sign this form and the signature of the Rotarian/Inner Wheel member should also be there.
- Once this is done, Nation Builder Award certificates (design to be shared by RILM) are to be distributed to the schools on 5th September Teachers’ Day or by 30th September 2018. After this has been done, Clubs should mandatorily upload the project details on the website, along with the details, clubs would also be asked to fill up the NB 3.2 online so that RILM gets the data.

➤ HOW WILL THE CLUBS RECEIVE THE NATION BUILDER CERTIFICATE?

- RILM would request the DGs and DCs to send their scanned copy of signatures.
- As soon as the signatures are received, RILM shall incorporate them in the certificate online.
- The certificate will also be digitally pre-signed by senior Rotary/ Inner Wheel leaders.
- After uploading your project in RILM website the Clubs can download the certificate for printing. The Club Presidents will then have to take a print out of the certificate in 250 GSM A4 size paper.
- The clubs can also download the sample covering letter which goes with the certificate from RILM website. It can be printed in the Club's Letterhead with Club President signature.
- After the completion of this procedure, the Club can hand it over to the teacher who has won the "Nation Builder Award".

➤ WHAT AWARD TO BE GIVEN? WHEN AND WHERE?

- RILM will send a soft copy of a beautifully designed certificate that will be pre-signed by Senior Rotary/ Inner Wheel leaders.
- If the club wants to add any gift, cash prize, etc. with the Award Certificate, it may do so.
- Each club can cover one or more schools and thus give one or more awards.
- **All Awards can be distributed on 5th September.**
- The Award can be given at the school during the assembly in front of all students and Teachers by members of the club.
- Alternatively, the Award can be given at the club meeting or at a district function. It can also be a combination of all.

Note: The club/ district can organize an event during distribution of the certificates also can invite media and share the publication with RILM

➤ WHAT IS TO BE DONE BEFORE THE DISTRIBUTION OF THE AWARD?

- The award can be distributed on 5th September, Teachers' Day or by 30th September 2018. Each club will have to preserve the evaluation sheets. While uploading the project report on the website, a club will have to fill up the NB 3.2 sheet online.

➤ WHAT IS TO BE DONE AFTER THE DISTRIBUTION OF THE AWARD?

- By November, the teachers who have scored less in the evaluation or the teachers who are nominated by the principal/head teachers are to be involved in teacher training workshops.

Rotary Recognitions

Star Club - A club involving 5 schools and awarding 5 teachers, one from each school.

Super Star Club - A club involving 10 schools and awarding 10 teachers, one from each school.

Mega Star Club - A club involving 15 schools and awarding 15 teachers, one from each school.

Supreme Star Club - A club involving 25 schools and awarding 25 teachers, one from each school.

Inner Wheel Recognitions

Star Club - A club involving 3 schools and awarding 3 teachers, one from each school.

Super Star Club - A club involving 6 schools and awarding 6 teachers, one from each school.

Mega Star Club - A club involving 9 schools and awarding 9 teachers, one from each school.

Supreme Star Club - A club involving 15 schools and awarding 15 teachers, one from each school

Note:

- **Club recognition certificate will be awarded to the clubs who have uploaded complete project report online.**
- **The club can only facilitate one teacher per one school.**
- **UDISE number of schools is mandatory for project upload completion.**

Special Recognition

Clubs who do Nation Builder Awards and then involve the teachers of the same schools in teacher training workshops by 30th November 2018 will receive a special recognition from RILM for their continuous and sustainable efforts to improve the capacity of the teachers. **However to receive this recognition, the teacher training workshops will have to be of 2 or more days.**
